

# EXHIBITION CONTRACT

I wish to participate as an exhibitor at the SPRINT Robotics Asia-Pacific Summit in Singapore on March 22-23, 2023.



## EXHIBITOR PACKAGES

**Pod**

**Double Pod**

**Pod with LED TV screen**

**Double Pod with LED TV screen**

**Standard Booth - 6m<sup>2</sup> - SOLD OUT**

**Company Name**

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**Company Address**

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**Company VAT Number**

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**Contact Person**

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**Telephone**

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**E-mail address**

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I accept the Exhibitor Terms and Conditions for the SPRINT Robotics Asia-Pacific Summit in Singapore on March 22-23, 2023 (page 2) and also accept the InterContinental Hotel Singapore Regulations (page 3).

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Name

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Date

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Signature

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Company

**Contact information for the short company presentation pitch**

**Name of Presenter**

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**Email address**

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**Mobile contact number**

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Please fill out the form completely, sign and send to [events@sprintrobotics.org](mailto:events@sprintrobotics.org).

# EXHIBITOR TERMS & CONDITIONS

The following conditions apply for companies and individuals exhibiting and/or visiting and/or participating and/or cooperating in the SPRINT Robotics Asia-Pacific Summit 2023 held at the InterContinental Singapore (hereafter the "Summit Venue").

## I. Liability

- a. The Exhibitor is responsible for all damages caused by Exhibitor. The Exhibitor must report all damages to SPRINT Robotics and the Summit Venue. In no event shall SPRINT Robotics, or its directors, officers, employees, or agents, be liable for any consequential, incidental, special, punitive, exemplary or indirect damages, including but not limited to any damages for lost profits, loss of anticipated savings, loss of business opportunity, loss or damage resulting from third party claims or for the consequences of defects. In no event shall the total liability of SPRINT Robotics exceed the amounts paid by the Exhibitor or the guest, if any, for the services.
- b. Exhibitors' personnel or third parties engaged by or on behalf of Exhibitor, and any other users of the hired premises, as well as their property, are in the hired premises at their own risk, or, as the case may be, at the risk of these parties, the Summit Venue and/or SPRINT Robotics are not required to insure these risks.
- c. Exhibitors and guests will not hold the Summit Venue and/or SPRINT Robotics accountable against any claim or damages that may occur during the summit or associated events. The Exhibitor is required to provide - at the first request of the Summit Venue and/or SPRINT Robotics proof that he has taken out an insurance policy covering his civil liability vis-à-vis third parties in addition to a fully comprehensive insurance policy covering the goods belonging to him or conferred upon him. The insurances taken out should include a waiver of recourse against the Summit Venue and/or SPRINT Robotics and its insurers.
- d. The Summit Venue and/or SPRINT Robotics are not liable for damages suffered by Exhibitors as a consequence of the activities of other Exhibitors or of obstacles to the use of the hired premises which are caused by third parties. The Exhibitor shall fully indemnify the Summit Venue and SPRINT Robotics against all claims which third parties may be able to enforce against the Summit Venue and/or SPRINT Robotics in connection with acts and omissions on the part of Exhibitors and/or persons for whom Exhibitor is liable or who are present in the premises on account of the event.
- e. The Summit Venue and/or SPRINT Robotics will not be responsible for any loss or damage(s) of merchandise, equipment or valuables left in the Conference Venue's premises prior, during or after a function. Items of value should be insured by the Exhibitor.

## II. Cancellation

- a. Cancellation by the exhibitor: the Exhibitor may cancel with immediate effect without the obligation for Exhibitor to pay any compensation to SPRINT Robotics:
  - in the event of SPRINT Robotics' bankruptcy, suspension of payments or other inability to perform its obligations
- b. In the event of cancellation by the Exhibitor of one or more exhibition spaces, the Exhibitor shall be obliged to pay SPRINT Robotics all direct costs associated with Exhibitor's participation in the summit, including taxes (i.e. the full amount of the invoice or amount to be invoiced based on reservations made).
- c. Cancellation by SPRINT Robotics: SPRINT Robotics may cancel a booth for the Exhibition with immediate effect without the obligation for SPRINT Robotics to pay any compensation to the Exhibitor:
  - in the event of the Exhibitors' bankruptcy, suspension of payments or other inability to fulfill its obligations (financial and otherwise)
  - if material property of the Exhibitor is seized or attached or becomes subject to similar measures ordered by a court
  - in case of a change of control over the Exhibitors' company
  - on the instructions of the authorities, for example where there is a breach or threat of a breach to public order, or, e.g., in case of force majeure (for instance COVID-19 situation forces SPRINT Robotics to postpone or cancel the event), all with immediate effect if so required.

- if the Exhibitor fails to perform its material obligations after being given written notice of default (in so far as this is reasonably feasible in relation to the event)

d. Cancellation by SPRINT Robotics on one of the grounds set out above, is deemed a cancellation at the expense and risk of the Exhibitor. In all cases, the Exhibitor shall be obliged to pay SPRINT Robotics all direct costs associated with Exhibitor's participation in the summit, including taxes (i.e. the full amount of the invoice or amount to be invoiced based on reservations made).

## III. Disclaimer for postponing the Asia-Pacific Summit

- a. In the unfortunate event of postponement of the SPRINT Robotics Asia-Pacific Summit, SPRINT Robotics will not be liable to the Exhibitor (company and/or individual) for any expenditure, damage or loss incurred by you as a result of the postponement. This includes but is not limited to any travel costs such bus, car, tram, train, or plane tickets, as well as any bookings for accommodation. Due to the uncertainty that COVID-19 brings, we cannot guarantee that the Asia-Pacific Summit will take place at the dates communicated. If this is the case, SPRINT Robotics has the right to postpone the Asia-Pacific Summit to a later stage. The purchase of exhibition space (a pod, pod with display or standard booth) and additional products or services are non-refundable in their entirety. If the Asia-Pacific Summit is postponed, exhibition space (a pod, pod with display or standard booth) and additional products or services that have already been purchased will be transferable to the new dates of the Asia-Pacific Summit.
- b. For all travel and accommodation bookings, SPRINT Robotics strongly advises to choose flexible and/or refundable options. If you have any questions, concerns, or complaints, you may contact us at [events@sprintrobotics.org](mailto:events@sprintrobotics.org).

## IV. Summit Venue Rules & Regulations

If you agree with these Terms & Conditions, you also agree with the following Terms & Conditions of InterContinental Hotel Singapore on page 3 of this document.

## V. Allocation of Exhibition Space

- a. Allocation of booth space will be executed on a first come first served basis (earlier signed Exhibition Contracts before later signed Exhibition Contracts), but only when the related invoice for exhibition space has been paid.
- b. Asia-Pacific Summit Sponsors who also exhibit, will have first choice, on a first come first served basis (earlier signed Sponsor Contracts before later signed Sponsor Contracts), but only when the related invoice for exhibition space has been paid.
- c. Booth allocation starts in December 2022.

## VI. Other Requirements

With respect to any Event at the Summit Venue, the Exhibitor shall comply fully with any and all province, foreign, local, and municipal intellectual property statutes, laws, regulations, ordinances, rules, constitutional provisions, common laws, and rights of others in any copyrights or other intellectual property rights applicable to Exhibitor's activities at the Summit Venue, including, without limitation, compliance with any Exhibitor for the use of musical works and other matters protected by intellectual property rights of others. Specified rent does not include copyright, royalty or intellectual property fees payable to third parties. Exhibitor specifically takes responsibility for reporting and remittance of such fees to appropriate licensing agencies.

## VII. Applicable Law

Dutch law is applicable for all possible disputes and/or claims between SPRINT Robotics and the Exhibitor. The judge in Amsterdam, the Netherlands is competent.

## **InterContinental Hotel Singapore: General Terms & Conditions**

### **Group Sign Board - Electronic**

Electronic signboards are provided by the hotel at strategic locations and at the main doors to the group rooms. The Client may provide the Hotel with wordings in not more than 40 characters, including spacing and punctuation per line (maximum of 4 lines). The Client may also include one company or group logo and/or picture by giving the Hotel at least 3 days in advance for processing, with its compliments.

### **Public Display Mediums**

In an effort to preserve the relaxed Peranakan-influenced ambience of the hotel, public display mediums such as posters, group standees, banners, easel stands etc. are not permitted in any area of the group's foyer. Such public display mediums must be kept within the confines of the group room.

### **Non-Smoking Policy**

InterContinental Singapore is committed to providing guests and associates with a smoke-free environment across all guestrooms and public spaces. We seek your understanding and cooperation in partnering us, as we reinforce our efforts in creating a greener environment.

Designated areas outside the hotel premise are available should you require a smoking space. Please speak with our Concierge team for directions to these areas.

### **Loading and Unloading of Material / Equipment**

Please be advised that all loading and unloading of any materials and equipment for your group must be made at our loading / unloading bay located on Victoria Street (entrance is next to Share Tea). The Hotel reserves the right to refuse any loading / unloading of materials or equipment at any other premises and where need be, we may need to request that your vehicle be moved to the loading / unloading bay for the foresaid purpose.

### **Storage**

Please be advised that delivery of materials, beverage or other items for your group should be sent no longer than 2 days prior to the actual group date, between 0900 to 1700 hours, to our loading / unloading bay located on Victoria Street (entrance is next to Share Tea). Items left behind after the group should be cleared with 24 hours, after which the hotel reserves the right to discard them.

### **Loss or Damage**

The Hotel will not be responsible for any damage(s) of merchandise, equipment or valuables left in the Hotel's premises prior, during or after a function. Items of value should be insured by organizer of the event. Organizer of the event will be liable for any damage(s) caused directly or indirectly to the hotel property, by their guests or external contractors engaged by them.

### **Sound Level**

The hotel reserves the right to tune down the music volume as deemed necessary.

### **Fire Alarm**

A charge of S\$200.00++ will be levied should the organiser or their appointed representatives use any materials, which would trigger off the hotel's fire alarm. Please ensure that whilst works are being carried out in the hotel premises, the organiser or their representatives should inform the hotel in writing if smoke guns or any flammable materials are used at any time.

### **Fire**

Please note that no live fires are allowed in any types of performances.

### **Fire Retardant Materials**

All materials set up by production companies must be fire retardant. (Example: Curtains or fabrics used must be certified or treated with fire retardant chemicals.) The Hotel reserves the right to do sample testing on the materials brought in.

### **Electrical**

Any power to be tapped from main electrical power panels require Licensed Electrical Worker (LEW) endorsement and Single Line Drawing (SLD), submitted to hotel 2 weeks prior. (This is for any power which is above 13 Amp power supply.)

### **Disclosure**

The client hiring space at the hotel shall freely disclose the intended nature of the group being held and will at no time undertake any activity that is deemed as illegal or improper.

### **Risk Assessment**

As part of Workplace Safety & Health Act, where there is a need for work to be conducted in the premises, it is a requirement to submit "Activity Based Risk Assessment" at least 14 working days prior to the commencement of work. Those failing to do so will be barred from conducting any kind of work within the hotel premises.